



**REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS FOR
ORDERS ABOVE R30 000.00 BUT LESS THAN R200 000.00**

REFERENCE NO. UEDA/SCM/DD02/2025

**REQUEST FOR ACCREDITED SERVICE PROVIDER TO SUPPLY
OFFICE FURNITURE FOR UTHUKELA ECONOMIC DEVELOPMENT
AGENCY**

29 JANUARY 2025

UThukela Economic Development Agency is hereby invites quotations from qualified and experienced service provider for the following:

Item No.	Specifications	Quantity
1.	Work desk 750mm(h)x1200mm(w) includes 3 drawers fitted pedestal	3
2	Visitors chair (max weight capacity-120kg,foam padding with metal frame (no arms)	6
3	Office executive chair(high back-mirage-128.5 x 70 x 67 cm-faux leather-black-bs-2086) (with Arms)	3
4	DLP wireless projector XGA	1
5	White projector tripod screen 1830mmx 1750mm	1
	<u>SPECIAL CONDITIONS:</u> 1. Suppliers are to adhere strictly to the specifications given. 2. Not adhering to the specifications, will result in the quotation not being considered. 3. Faxed or e-mailed quotations will not be accepted. 4. Advert will run for 7 days.	

GENERAL CONDITIONS:

Quotations must be submitted using the official quotation form obtainable from the Supply Chain Management Unit office (Procurement).

1. Sealed quotations outwardly marked: **Ref. No. UEDA/SCM/DD02/2025: Request for accredited service provider to supply office furniture for uThukela Economic Development Agency.** must be addressed to the

A.B.

Chief executive officer and placed in the Tender Box, 131 Murchison Street, Ladysmith, **not later than 12H00 on Wednesday, 05 February 2025**

2. **MBD1, MBD4, MBD6.1, MBD6.2, MBD 8 and MBD 9 forms** must be filled in and submitted **together with the quotation.**
3. All Quotations will be evaluated on a point system in accordance with the provisions of the **Preferential Procurement Policy Framework Act No. 5 of 2000 and the revised PREFERENTIAL PROCUREMENT REGULATIONS, 2022.**
4. In terms of Regulation 6, the allocation of **20 points** as per **Preferential Procurement Policy Framework Act of 2022** will be applicable.
5. **The 80/20 preference point system in terms of the Municipality's policy will be applicable as follows:**

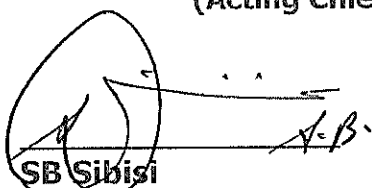
	points
price	80
Specific Goals (20 Points)	
-Race-100% Black Owned	5
-Gender-100% woman Owned	5
-Disability	5
Locality-Officed Based in uThukela District Municipality	5
Total points for price and specific Goal	100

6. Prices quoted must include value added tax if suppliers are registered for VAT, delivery charges and off-loading to the municipal premises.
7. **No bid will be accepted from person in the service of the state.**
8. **Any quote will not necessary be accepted and the Municipality Entity Reserves the Right to Accept the whole or any Part of Any quote.**
9. **A valid SARS tax Pin number must be submitted together with the document.**
10. Prices altered by means of correction fluid **will not** be considered
11. **Preference will be given to Database Suppliers**
12. **A current (30 days) Business and or Business Residential municipal account for all services must be included in the bid document, even outside the UThukela District Municipal boundaries. In case of leasing, the lease agreement must be submitted, indicating who is responsible for water, electricity & rates.**
13. **Proof of registration, on the central supplier database of government.**

Enquiries may be directed to: Mr. SM Luthuli Tell: 065 711 8331

Checked by: Fanelesbonge Mbuyisa

(Acting Chief Financial Officer)



SB Sibisi

Acting Chief Executive Officer

**UTHUKELA ECONOMIC
DEVELOPMENT AGENCY**
131 MURCHISON STREET
LADYSMITH 3370
HERON HOUSE BUILDING